

TRINITY UNITED CHURCH OF CHRIST
60 E. High Street
Gettysburg, PA 17325

FUNERAL/MEMORIAL SERVICES POLICY

Funerals are indeed a life celebration for the one who has died. Although not considered a sacrament of our church, funerals are a very sacred time of worship. It is the desire of the Pastor and the church family to make every such celebration a beautiful and worshipful experience.

Non-member funerals must be coordinated by the Pastor and a local Funeral Home.

Trinity will provide services when the following procedures have been adopted.

MINISTER

It is the desire of the Pastor to meet with the family of the deceased prior to the funeral/memorial service to review family wishes for a time of worship and to offer condolences. If needed, the Pastor will provide advice and resources which will be helpful for properly preparing and planning for this time of remembrance.

The current called pastor of Trinity UCC officiates at all funerals whether conducted at Trinity, within a Funeral Home or other location. Additional pastors may be included at the request of the family and at the invitation of the called Pastor.

MUSIC

Trinity's organist is responsible for providing music at all funerals/memorial services. The organist has the right of first refusal for playing the organ/piano. Other organists/pianists may be used only with the permission of the pastor and the organist. The organist's fee should be a minimum of \$100, or \$150 if a soloist is involved.

Music used with the ceremony should be in keeping with the sacredness and dignity of the funeral/memorial service. The Pastor will relay any special request to the organist, unless the family desires to meet with them separately. Typically, the organist will provide at least 20 minutes of music prior to worship and then will provide a recessional. Hymns for congregational singing, may be selected by the family and Pastor. The organist will have suggestions to help you in making your decision. If you are planning for a soloist, remember that the music should be in keeping with the sacredness and dignity of a funeral/memorial service.

LUNCHEON COORDINATOR

Trinity can provide a funeral/memorial luncheon in our fellowship hall. If a luncheon or time of fellowship is desired, the luncheon coordinator will be contacted. The coordinator will be in direct contact with the family for planning and implementing instructions.

MEMORIAL GARDEN

Trinity has a Memorial Garden for the interment of ashes located behind the church building. This is a free service for members of the church. A bronze plaque with the names of each person interred is displayed above the garden. Please inform the Pastor if you wish to use Trinity's Memorial Garden for your or your loved one's final resting place. Proper forms must be completed.

FEES

• **BULLETINS:**

If service bulletins are desired, the family will select (with the Pastor's assistance) and order bulletins. The church secretary will type and copy bulletins. (\$25)

- **SUMMARY OF CHARGES:**

Minister: (minimum for non-member \$200; member at their own discretion.)

Organist: \$100; or \$150 if soloist is involved.

Sexton: \$75.

Secretary (If bulletins are needed): \$25.

Luncheon Expenses will vary depending on needs of the family and number of guests.

Pre-payment may be arranged for Memorial Services held at Trinity. With payments held in the church's Funeral Fund. However, it is recommended that the Funeral Director of choice is contacted for consultation.

Created- 2/2019

Updated-5/2019